

## Important Note:

1. Open the DHR Electronics Project Management System (e-PMS) portal  
<https://dhrschemes.icmr.org.in>
2. Register yourself in the portal if you are using e-PMS portal first time. Process for registration is e-PMS Login → Register, registration page <https://dhrschemes.icmr.org.in/userRegister> will be open
3. Login on portal by using <https://dhrschemes.icmr.org.in/userLogin> page
4. After login verify your email by click verify the email. Verification link will be sent in to your email. Login on your email and click on verification link which you will receive in your email. Then, again login on portal or refresh the e-PMS portal
5. Complete your profile. Fellow profile includes Personal detail such as Salute, Name, DOB, Address etc.
6. Complete your education and experience
7. Complete Publication, Award, Patent (If you have these information)
8. After completing mandatory section of PI/Fellow Profile, click on **Proposal Submission**-> **Submit New Proposal** -> **Select** appropriate sub scheme under HRD
9. Before proceed to submission the proposal, it is suggested to read scheme guidelines; and make ready all relevant information, documents and research plan. The scheme guideline and necessary format is available at <https://dhrschemes.icmr.org.in/hrd>
10. For any technical issue or query contact Dr Lokesh Kumar Sharma, Scientist E and Program Officer (e-PMS), Email to [epms.dhr@icmr.gov.in](mailto:epms.dhr@icmr.gov.in)